



Our Ref: JSW/JBR

3rd October, 2018

Dear Parent/Carer,

Re: Early Academy Closure – Tuesday, 9th October, 2018

We would like to inform you that Irlam & Cadishead College will be closing at the earlier time of **1.50 p.m.** and not at the usual time of **2.50 p.m.** on **Tuesday, 9th October, 2018.**

This decision has been made to enable preparations for the Academy's Open Evening to take place which is scheduled to commence from 4.00 p.m. – 7.00 p.m. that evening.

Please can you remind your child that the Academy will re-open at the usual time of 8.25 a.m. on Wednesday, 10th October, 2018.

We apologise in advance for any inconvenience this may cause.

Yours sincerely,

Mrs J Sweeney,
Acting Senior Leader – Safeguarding and Transition