

Our Ref: ASM-ANNCON/JBR

1<sup>st</sup> September, 2018



Dear Parent/Carer,

**RE: EDUCATIONAL VISITS – ANNUAL CONSENT FORM**

From time to time the students at Irlam & Cadishead College are able to participate in educational visits that further their educational experience beyond the College site. When these are arranged they are planned thoroughly with the safety and welfare of all participants as a priority.

I write to you with the request that your child be given consent to participate in routine educational visits during the course of the academic year 1<sup>st</sup> September, 2018 to 31<sup>st</sup> August, 2019.

These routine educational visits:

- Will last up to one day in the College calendar
- Will not involve an overnight stay
- Do not involve overseas travel
- Do not include adventurous activities (e.g. kayaking, orienteering, climbing, camping)
- May extend beyond the usual timings for the College day

There are occasions when educational visits may go beyond the above list and separate consent forms will be required for these activities. The majority of visits that your child will undertake will be of a routine nature and so I have attached an Annual Consent Form to cover all of these. This should be completed and returned by your child to their Form Teacher at the earliest opportunity. If the details on the form require updating, then a replacement form can be completed.

You will receive details of all relevant educational visits in a timely manner to keep you fully informed. Copies of these letters and all educational visits forms, including the College's policy, are available at [iccollege.org.uk](http://iccollege.org.uk).

If you require any further details, then please contact me via the College's reception on 0161 537 0660.

Yours faithfully,

Mr A Smith,  
Extramural Officer