



Our Ref: THO/ASM/JSW/JBR

19<sup>th</sup> July, 2018

Dear Parent/Carer,

**RE: UNIFORM SUPPLIES**

I am writing to provide some additional guidance and support in relation on how to order your child's College uniform, in preparation for September, as there have been a number of requests for further information relating to our uniform. I hope that this update will be of assistance.

To order uniform please follow these step by step guidelines:

1. Select attached link to take you directly to the page required – **Order Schoolwear**  
**OR**
2. Log onto the Irlam & Cadishead College Website – **iccollege.org.uk**
3. Go to '**Statutory Information**' and select the drop down for; '**Students**'
4. Then select the drop down for; '**Uniform**'
5. Scroll to the bottom until you see; Ordering Online: **Website**
6. Click **Website** and this will take you to our Uniform Providers SWI
7. Scroll down the guidance page and you will see:
  - **How to Order**
  - Parents/students can place their orders:
  - **Online: [www.swi.co.uk](http://www.swi.co.uk)**
8. Select and click on the link - **Online: [www.swi.co.uk](http://www.swi.co.uk)**
9. This will take you to the page where you need to choose 'Direct to Parent' and then you need to **LogIn / Register**
10. Once you have created a Login / Register this will take you to the correct page where you can **only** purchase ICC Boys/Girls Uniform.

New items of uniform required:

**NECKTIES**

All male and female students in **Year 10** and **Year 11** will wear a '**black and red**' striped necktie. All male and female students in **Year 7**, **Year 8** and **Year 9** will wear a new '**black, red and grey**' striped necktie. There has been a delay in producing these, but they will be available on the ordering website from **20th August, 2018**. A small number of the new neckties will be available at the College's Visitor Reception at a cost of £5.00. These will be available for purchase on **3<sup>rd</sup> September** and **4<sup>th</sup> September, 2018** between **4.00 p.m.** and **6.00 p.m.**

**SKIRTS**

Female students will be required to wear either black trousers or preferably the '**black pleated skirt**' which is available from our order website. Female students may no longer wear any previous version of a skirt including the stretchy kind or A-line. Again, this must be worn at the knee, not at all above it. The simplest way to ensure a correct length is for the student to kneel down and for the hem to be made where the material touches the floor.

If you have any queries about this over the summer break then please use the **Contact Page** on the College website.

Our apologies for any earlier confusion accessing the relevant website; Banner is the company that supplies SWI with their products rather than supplying them directly to parents/carers.

If we can provide you with any additional support, please feel free to contact us.

Yours faithfully,

Ms T Holdsworth,  
Acting Headteacher

Mr A Smith,  
Extramural Officer

Mrs J Sweeney,  
Senior Leader