



Our Ref: CCU/JBR

20th December, 2017

Dear Parent/Carer,

**Re: 'Class of 2018'/Year 11 Parent/Carer Consultation Evening
Thursday, 11th January, 2018 (4.00 p.m. – 7.00 p.m.)**

I am writing to invite you to our 'Class of 2018'/Year 11 Parent/Carer Consultation Evening. This will give you the opportunity to meet your child's subject teachers and the Year 11 Head of Year, Mrs Cullen.

During the evening your child's teachers will discuss with you the progress they have made in their learning and the 'next steps' needed to realise their potential.

I would be very grateful if you would confirm your attendance to our 'Class of 2018'/Year 11 Parent/Carer Consultation Evening, by completing the slip below and ask your child to return this to Student Services by Tuesday, 9th January, 2018.

Please be aware that the 'Class of 2018'/Year 11 Parent/Carer Consultation Evening will be taking place on the ground floor of the College in the Science and Technology areas. Parent/Carers will also be able to collect their child's Report when they sign in on their arrival. These reports can only be issued to parents/carers.

I look forward to seeing you on the 11th January, 2018.

Yours sincerely,

Mrs C Cullen,
Head of Year 11

✂.....
(Please return to Student Services by Tuesday, 9th January, 2018)

**'Class of 2018'/Year 11 Parent/Carer Consultation Evening
Thursday, 11th January, 2018 (4.00 p.m. – 7.00 p.m.)**

Student: _____

Year/Form: _____

I **will** be able to attend

I **will not** be able to attend

Signed: _____ (Parent/Carer)