



Our Ref: LFO/JBR

8<sup>th</sup> December, 2017

Dear Parents/Carers,

**Re: Christmas Holidays Amendment**

I am writing to advise you that there is a change to the College Calendar in respect to the closure for the Christmas Holidays.

In order to ensure that the College improves rapidly, I have brokered important training for all staff at the start of the school year, therefore the students will now return to College on Monday, 8<sup>th</sup> January, 2018 at 8.25 a.m.

To confirm these amended dates, College will finish at **12.30 p.m. on Wednesday, 20<sup>th</sup> December, 2017** and re-open to students at **8.25 a.m. on Monday, 8<sup>th</sup> January, 2018.**

May I take this opportunity to thank you for your continued support.

Yours faithfully,

Ms L Foley,  
Headteacher